

DON BOSCO HIGH SCHOOL AND JUNIOR COLLEGE NAIGAON EAST – 401 208.

GENERAL NOTICE FOR NURSERY ADMISSION (2026 - 27)

Don Bosco High School, Naigaon is a minority school. The school retains its right to admission as per its own norms in respect of minority status. The institution is meant primarily for Catholics but caters to **ALL** communities without bias.

The criteria for admission are based on the information on the online / physical application form. These criterias take care to address the minority rights of the established school and provide needy children, the educational facilities following the educational philosophy and principles of Don Bosco.

The criteria's are as follows,

1. For Christian Minority Religion
 - a. For All Catholics / Christian with letter of the Parish Priest / Pastor.
2. Preference for people staying within the Neighbourhood.
3. For the Poorest of poor and children with difficult family situation.
4. For siblings : Only two siblings of a family will be given admission.
5. Age criteria : Should complete 3 years as on 31st December, 2026.

For Nursery the student has to fulfill the Government regulations for stipulated minimum age limit for admission.

For the other classes, admissions are subject to vacancy / transfer, but physical applications need to be submitted including a covering letter and the child's details, addressed to the Principal, Don Bosco High School, Naigaon (East) – 401 208, at the reception ONLY.

Admission Form.

The number of applications that the school receives is well in excess of the number of children that we can admit. The information provided on the application form provides the criteria for shortlisting the candidates. The parents of these candidates along with the child are called for an interaction and review of documents by the School Admission Committee members.

Necessary documents for admission are mentioned in the notice of Frequently Asked Questions (FAQ).

Don Bosco High School, Naigaon will be conducting ONLINE APPLICATIONS for admission to the Nursery class only. The online application portal for Nursery admissions will open on Monday, 15th December, 2025 at 9.00 am to Wednesday, 31st December, 2025 upto 4.00 pm.

Documents required at the physical submission of the application form.

1. Print out of the online admission application form.
2. Zerox copy of the Municipal birth certificate of the child (in **English only**)

Kindly note:

- i. The birth certificate should have the following below mentioned information in **English only**.
 - a. Name of the child
 - b. Name of the father
 - c. Name of the mother
 - d. Surname of the child
 - e. Date of Birth (in words or figures)
- ii. If the above mentioned information is not available on the birth certificate, then an affidavit mentioning all these information in above mentioned order will have to be submitted while confirming the admission. (Please check the format of the affidavit displayed on the website.)
- iii. **The original birth certificate will have to be submitted to the school, only when the admission is confirmed, which will remain with the school forever and will not be returned. Please make arrangements to have a duplicate copy for yourself.**

3. Other documents

- i. Zerox copy of the Caste Certificate of the child, if available. (Original to be brought for verification)
- ii. Zerox copies of the Aadhar Card of the child and both the parents. (Original to be brought for verification)
- iii. Zerox copy of Medical Certificate in case of any sickness. Compulsory in case of learning disability.
- iv. In case of single parent, kindly attach relevant documents.
- v. Adoption Deed – if applicable
- vi. Details of Guardianship (if necessary)

4. Recent passport size photo to be stuck on the application form. The photograph should show the full face of the child clearly.
5. For Catholics, additionally please attach the Xerox copy of the Baptism certificate (Original to be brought for verification) and the original letter from the Parish Priest.
6. For Christians, additionally please attach the Xerox copy of the Baptism certificate of your ward (Original to be brought for verification), the original letter from the Parish Priest and zerox copy of Baptism certificate of both parents. (Original to be brought for verification)
7. Zerox copy of the residence proof in the name of any one parent of the child seeking admission. (Electricity bill / BSNL bill / Ration card / any other Government document) (Original to be brought for verification)
8. The date and time for the interaction session will be displayed on the Website. Both Parents will have to compulsorily come to the school with your ward for the interaction session. Details of Guardianship (if necessary) to be provided.
9. Your application will not be considered for the admission procedure if you do not come for the interaction session.

10. ALL ORIGINAL DOCUMENTS FOR VERIFICATION SHOULD BE BROUGHT ONLY AT THE TIME OF INTERACTION.

Child for whom admission is desired should complete 3 years as on 31st December, 2026.

Please note that the mobile number used to Register will be used for all communication, status updates, etc. in regard to your application for Nursery admission.

SELECTION PROCESS:

The criteria for admission are based on the information on the online application form. These criteria's take care to address the minority rights of the established school and provide needy children the educational facilities following the educational philosophy and principles of Don Bosco.

Please note that by filling the application form implies acceptance of all Schools Admission Procedures and Process, Rules, Regulations, Traditions, Culture, Value Systems, Policies , Timings and Fees in force and which may be changed from time to time.

You could be informed via SMS / WhatsApp of the status of your online admission application form. But you are expected to regularly check the website for all detailed information. There will be no interviews conducted. If you are called for an interaction and document review meeting, both parents must accompany the child. Please bring all the required documents. For details of the documents, kindly check the notice board (for reference) and the website (for detailed information).

Nursery admission procedure to be done by parents ONLY. Filling of the online form can be done by guardian. From the time of submission of documents till the Interactive session, parents presence is compulsory.

Payments once done with regard to any payment / fees for the admission are not refundable on any circumstances.

Note: Please DO NOT Disturb the School authorities during the entire admission process. There are very few seats available, so your co-operation will be appreciated. **

KINDLY DO NOT USE A MOBILE PHONE TO FILL IN THE ONLINE ADMISSION APPLICATION FORM, as the form is designed to be completed on either a desktop or laptop computer.

FOR ALL THE INFORMATION CHECK ONLY THE NOTICE BOARD (FOR REFERENCE) AND WEBSITE (FOR DETAILED INFORMATION). DO NOT ENQUIRE WITH ANYONE, YOU MIGHT GET WRONG OR INCOMPLETE INFORMATION

PRINCIPAL